

News



Macomb County Library

FOR IMMEDIATE RELEASE
Dec. 14, 2005

Contact: Cathleen Russ
Macomb County Library
586-412-5993
russc@libcoop.net

Macomb County Library offers beginning word processing classes

CLINTON TOWNSHIP, Mich. – The Macomb County Library is offering a basic word processing class for beginners. The 1 ½-hour class is free and will teach participants how to type a letter, use the spell and grammar check, enhance a style, and save it. Students should have previous experience using the mouse and keyboard.

The program will run from 10 a.m. – 11:30 a.m. Thursday, Jan. 12, and will be repeated from 10 a.m. – 11:30 a.m. Tuesday, Jan. 17.

Reservations for this program are required and enrollment is limited. For reservations, or more information, call the Macomb County Library at 586-286-6660, and ask for the Information Technology Division.

The Macomb County Library is located at 16480 Hall Road (near Garfield), Clinton Township. The library is open 9 a.m. to 9 p.m. Monday through Thursday, 9 a.m. to 5 p.m. Friday and Saturday, and 1 p.m. to 5 p.m. Sunday from September through May. Click on www.macombcountylibrary.org for dates and times of additional programs.

#